

BHARAT HEAVY ELECTRICALS LIMITED
TRANSMISSION BUSINESS GROUP, NOIDA

PRE-QUALIFYING REQUIREMENT

TENDER SPEC. NO.: TBG/NOIDA/IT-AMC/19-20/TENDER

Date: 15.10.2019

SUB: TENDER FOR “FACILITY MANAGEMENT SERVICES- AMC OF IT ASSETS” FOR ONE YEAR AT BHEL-TBG HQ, ADVANT OFFICE, NOIDA”

Only those who are technically and financially capable to execute the Job and who fulfil the Qualifying requirements [QR] given under are eligible to quote against the above NIT. Tenderers should submit their offer in a sealed envelope as per the procedure specified in tender documents. The minimum QR of vendor for tender submission shall be as under:

Sl. No.	Criteria	Description
A	Turn Over	Vendors should have a minimum average annual turnover of Rs. 80,710/- for last three fin. Years (2015-16, 2016-17 and 2017-18 OR 2016-17, 2017-18 and 2018-19) and should submit audited balance sheet and Profit & Loss Account Sheet of these years. In case audited balance sheet is not available due to turnover being less than statutory requirement of audit, bidder should furnish self-certified copies of Balance Sheet, Profit & Loss account along with income tax returns and form 26 AS of these years.
B	Profit	Vendor should have earned profit in at least one year during last three financial years as mentioned in A above.
C	Similar Work	Vendor should have successfully executed similar jobs (Refer note no.01 below) during last seven years ending 30.09.2019 and should be either of the following: i. Three similar jobs executed costing (except service tax/GST) not less than Rs. 1,07,613/-each. OR ii. Two similar jobs executed costing (except service tax/GST) not less than Rs. 1,34,516/- each. OR iii. One similar job executed costing (except service tax/GST) not less than Rs. 2,15,226/-

NOTES:

- “Similar works”** means successful execution of:
Bidder should have successfully executed Facility Management Services contract for a minimum period of one year covering PC / Laptop maintenance, Server maintenance, Network troubleshooting and other features called for in the tender. The name, address and phone number of contact person from these organizations should be provided, who can be contacted for getting the views on performances. Letter from these customers certifying satisfactory performance should be given for reference.
- The word ‘executed’ means the bidder should have achieved the criteria specified in the PQR even if the total contract has not been completed or closed.

3. In order to technically qualify in this tender, bidder should meet all criteria i.e. A, B & C mentioned above.
4. The job is executed in the last seven years period, as specified above, even if it has been started earlier, the same will also be considered meeting the qualifying requirements.
5. The bidder shall submit the Contract Agreement/ Work Order/LOI, BOQ and performance/ completion/ execution certificate issued by Customer/ Contractor along with technical bid in support of qualification.
6. Bidder should have ISO 9000 series certification.
7. Bidder should be a certified IT service management system standard BS15000/ISO 20000
8. Consortium/ JV bidding is not allowed. Bidder should render all obligations and duties under this agreement themselves, and not subcontract any part of the services to another vendor/sub vendor (except OEM).
9. The bidder should have been registered & incorporated office in India since last 3 years. A documentary proof with complete address details and contact person details shall be submitted along with the offer.
10. BHEL reserves the right to:
 - (a) Accept or reject any bid received at its discretion without assigning any reasons whatsoever.
 - (b) Postpone the above mentioned date, split and distribute the work among more than one bidder without assigning any reason whatsoever.
 - (c) May ask for further qualification during techno commercial scrutiny of bids received.
 - (d) May ask for further proofs including TDS certificates/ Final bill/Form 26AS/ payment detail for the said job for cross- verification.
11. BHEL shall not be responsible for any delay, loss, damage for bids sent by post.
12. BHEL shall not be liable for any expenses incurred by bidder in preparation of bid irrespective of whether it is accepted or not.
13. Quotations received from bidders who do not fulfil the PQR shall be summarily rejected without any further evaluation and information to bidders.
14. Canvassing i.e. soliciting favour, seeking advantage etc. in any form is strictly prohibited and any bidder found to have engaged in canvassing shall be liable to have his bid rejected summarily.
15. Decision of BHEL shall be final and binding on the bidder.
16. If the bidder deliberately gives any wrong information in his tender to create in circumstances for the acceptance to his bid, BHEL reserves the right to reject such application.
17. All corrigenda, addenda, amendments and clarifications to this Tender will be hosted in web page, www.bhel.com and not in the newspaper. Bidders shall keep themselves updated with all such amendments.